

Spalding High School

BAND HANDBOOK

Spalding High School Band
433 Wilson Road
Griffin, GA 30224
(770)229-3775
(770) 851-5638 (Director's Cell)

August 4, 2003

Dear Band Members and Parents:

Welcome to another exciting year with the Spalding High School Band. The purpose of this handbook is to give students and parents an overview of the high school band program.

Our organization will only be as strong as its members and we know that each one of you has made the commitment to strive for excellence. We are sure that you will make every effort possible to prepare yourself to the extent that you will not only enjoy the great personal rewards for your individual achievements but also realize the tremendous potential afforded the entire band program when we are all striving toward a common goal.

We extend an especially warm welcome to the parents of band students, for without your support and encouragement, it would be impossible to have a band program. We want to encourage each parent to take an active role to support and promote our band program. We welcome your presence at performances and appreciate the support that you give.

Please take time to read this handbook thoroughly. While it is impossible to address every situation I think you will find the answers to most questions you might have about the Spalding High School Band. Please call if you have any questions.

Good luck to all of you as we embark on an exciting musical journey together. We are glad you are going to be a part of our success.

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GOALS

1. Achieve status as one of the premier band programs in the state.
2. Increase participation in marching, symphonic, concert, & jazz bands.
3. Establish and maintain a Superior standard in all performing groups.
4. Improve individual students ability and successes.
5. Increase community involvement with bands.
6. Represent Spalding High School through high profile state and national performances as well as All-State, Honor Band and others.

EXPECTATIONS

1. Be professional and serious in your attitude toward rehearsal every day.
2. Know the band rules and follow them, **without comment, without argument.** Rules serve a purpose that benefit the whole group.
3. Have respect for yourself and others. Rehearsal is serious.
4. Get to know all other members of the band. Remember—they are your partners in this musical endeavor.
5. Be prepared for rehearsal each day. Always have your music, instrument, and a pencil with you. Be ready for work!
6. Practice! Only through individual practice and achievement can the entire band improve and succeed.

7. Understand that rehearsal is work. It is exhausting physically, mentally, and emotionally. We must constantly analyze and correct musical mistakes, as well as strive for precision and accuracy in melody, rhythm, and harmony.

CLASSROOM RULES AND REGULATIONS

1. **Tardy-** You are expected to be moving to your seat with all equipment and music when the bell rings. Retrieve all of your music and equipment quickly and take your seat. Put your music in rehearsal order and begin independent warm-ups.
2. **Talking-** You are expected to *actively* listen when the director, or anyone else, is talking, playing, or demonstrating, and when we are listening to a group performance or recording.
3. **Posture-** You are expected to sit on the front edge of your chair with your back straight and your shoulders back. Hold your instrument in the correct position.
4. **Gum/Candy-** You are expected to leave all gum or candy outside of this classroom. You are expected to keep your mouth free of *any foreign objects*.
5. **Instrument/Music-** You are expected to have your instrument, music, and materials (*including a sharpened pencil*) with you at the beginning of each rehearsal period. *Never* write on your music in pen.
6. **Playing-** You are expected to play your instrument only when you are instructed to do so. Never play your instrument when the director is talking or another section or person is playing.
7. **Restroom-** Every second of rehearsal is important. Make arrangements to use the restroom before or after class, emergencies will be accommodated.

Class members who prevent the group from rehearsing effectively will be removed from the organization. Appropriate parent contacts will be made and a conference will be held before dismissal occurs.

ABSENTEE AND TARDY POLICY

The director must be notified at least **ONE MONTH** in advance by a parent or guardian, in writing, with a valid excuse if a student will need to ***miss a performance***.

The director must be notified at least **ONE MONTH** in advance by a parent or guardian, in writing, with a valid excuse if a student will need to ***miss an after-school concert/symphonic band rehearsal***.

The director must be notified at least **ONE WEEK** in advance by a parent or guardian, in writing, with a valid excuse if a student will need to ***miss a marching rehearsal or concert/symphonic band sectional***.

In case of emergency, the director must be notified by a parent or guardian, **in writing**, immediately upon return to school.

The director must be notified before the performance or rehearsal if the student is going to be tardy. The student must ***bring a written excuse from a parent or guardian for the tardy*** when he/she arrives at the performance or rehearsal.

Band at Spalding High School is co-curricular. In addition to school hours, several hours of additional after school practice will be required. Attendance at all performances is also required. Unexcused absences from ANY performance will result in removal from the organization. "Had to Work," "Didn't Feel Like It," or "I Forgot" are not valid excuses. All after school activities will be scheduled far in advance of the event.

OFFICERS

Officers should represent the very best of the SHS Band. We expect high GPAs, exemplary conduct, good manners, and dedication.

Drum Major

A student must be a playing member of the band. The drum major(s) will be selected by a competitive tryout before a judge or panel of judges in the spring of each year. Drum majors are the field commanders of the marching band and are responsible, after the director, for field rehearsals and performances. Also, drum majors will work with the captains to encourage discipline and morale among the band members. Other administrative tasks may be assigned as necessary. A band member chosen for drum major should be an excellent musician, dedicated band member, highly moral individual, and an outstanding leader.

Captain

The captain is responsible for morale and discipline in the band and performs administrative duties as required by the director. The captain serves as the chief inspection officer before performances. In this role, he/she assists and guides section leaders in the inspection of instruments, equipment, uniforms, and accessories and reports to the director. The captain should be an excellent musician, a dedicated band member, a highly moral individual, and an outstanding leader.

Leader Corps

The leader Corps will be nominated by the band members and voted on by the band members. They will be responsible for planning and leading Rookie camp and leading the band throughout the season. These students should demonstrate all the qualities of the captain and drum major.

Quartermaster Crew

The duties of the Quartermaster Crew include setting up and tearing down, moving equipment, inventory, and maintenance. The Quartermaster Crew should be among the best examples of our dedicated band members.

Section Leaders

Section leaders are responsible for the musical performance and attitude of their sections. They will see that each member knows his or her part after having demonstrated their own knowledge to the director. Also, section leaders are responsible, with other officers, for inspection and music distribution in their sections. Section leaders will be determined by the may audition for band. The highest resulting chair will be named section leader.

MARCHING BAND

Marching band is an extra-curricular activity. Participation in marching band is a privilege that is earned and a high standard of excellence must be maintained by those students wishing to participate. Students wishing to participate in marching band must be scheduled in a band class (except flagline). All students scheduled into a band class are welcome to participate in the Marching band. Mr. Lukat will determine which students will participate in marching band based on the above criteria and past behavior record. The band fee described below must be paid in full to be able to get your uniform, band shirt, and to participate in any performance with the Marching band.

Percussion, flagline, and leadership students will have a one week mini-camp during the summer. Attendance at the rehearsals is required.

Rookie camp will be the last two days of the mini-camp. Any student who has never marching before (regardless of grade) must attend rookie camp.

Band camp is one week long. Each student who plans to be in marching band must attend band camp.

Marching band students are expected to attend **every** marching band rehearsal during the year. Weekly rehearsals will be on Tuesday afternoon and Thursday evening. Monday afternoons will be reserved for sectionals as needed. *Rehearsals will take place rain or shine* – we will rehearse indoors during inclement weather.

Each marching band student is expected to attend **every** marching band performance during the year. These performances include football games, marching festivals, parades, and any function in which the band performs. Unexcused absences from any marching band performance will result in removal from the organization as set forth by the attendance policy.

Students joining marching band are expected to participate during the entire season unless participation is denied by administrative or music department policies.

Each marching band student will be expected to abide by the attendance policy.

Each marching band student will be responsible for providing his/her own black band shoes (\$23 – ordered during band camp), solid black socks, and black gloves.

The SHS Band is one of the most visible groups representing Spalding High School. Students in the marching band are expected to represent the high school with the utmost dignity. All school rules apply at all rehearsals and on all trips. In addition, students are to give directors, parents, bus drivers and other adults the utmost respect. Loud talking and any other inappropriate behavior will not be tolerated.

A discipline record will be kept for each trip. Directors, chaperones, and bus drivers will record any unacceptable behavior in the discipline record. The consequences of this behavior will result in one or more of the following: parent conference, cleaning bus after the trip, fundamentals after rehearsal, assigned bus seat. Any behavior determined to be severe will be dealt with through school administration and will result in a parent conference and removal from the organization.

FLAGLINE

The flagline is an integral part of the marching band. Students are selected for membership by competitive tryout in the spring of each year. Student selected for the flagline will be encouraged to expand their horizons in the areas of dance and body movement. Demands, and hopefully, rewards are great for students who are selected for this prestigious element of the band. Color

guard members will purchase his/her own uniform in the spring of the preceding year. A reasonable estimation of this cost is \$125. A separate handbook will be made available for perspective flagline members at the time of the audition.

Marching Band Chain of Command

Every member of the Blue and Silver Brigade is expected to adhere to the chain of command that follows. If any member above you in the chain issues a directive, you are expected to follow it without question or argument. That member of the chain speaks on the director's behalf in these cases. Failure to do so will begin the discipline procedure. As the old saying goes, "Follow first, ask questions later."

1. Director
2. Assistant Director/ Flag Line Coordinator
3. Adult Band Staff
4. Band Captain/ Drum Major
5. Leadership Corps
6. Section Leaders
7. Band Members

CELL PHONES

The use of cell phones during practice and during games is strictly prohibited. A student may not carry his or her phone onto the practice field. The students may not have their phones in the stands at football games, but may use them to call a parent to get their ride to the school on the way back from an away football game. The director will have a cell phone on the field at all times. If there is an emergency and you need to get in touch with a parent, or if a parent must get in touch with the student, the director's phone must be used. **The director's cell phone number is 770-851-5638.** This number should only be used in emergency situations and only by a parent or guardian.

ATTENDANCE POLICY

Absence (Unexcused)

1st Absence: The student will not be allowed to march at the next performance and will lose their 3rd quarter break.

2nd Absence: The student will not be allowed to march at the next performance, will lose their 3rd quarter break, and will have to conference with their parents and the director.

3rd Absence: The student will be dismissed from the marching band.

Tardies (Unexcused)

1st Tardy: The student will run one lap around the practice field.

2nd Tardy: The student will run one lap and clean the field after rehearsal.

3rd Tardy: The student will run one lap, clean the field, and lose their 3rd quarter break.

4th Tardy: The student will run one lap, clean the field, lose their break, and the director will call the student's parents.

5th Tardy: The student will run one lap, clean the field, lose their break, and the director will hold a conference with the student and their parents. The student will not be allowed back at practice until the conference is held.

6th Tardy: The student will be dismissed from Marching Band.

BUS AND TRAVEL RULES

Always be on time. You are given an itinerary to aid in your compliance with our time schedule. Make sure your parents/guardians know when to pick you up after a game. Phoning after we return to the band room causes us all to leave the school late to go home.

BUS

Be sure you are wearing your uniform correctly when you arrive. The uniform will be: band T-shirt (tucked in), band pants (suspenders up), band shoes, black socks. Be sure to have all equipment with you. The Summer Uniform will be the band polo shirt, Khaki Pants, Black Socks, and Black Shoes.

Be sure we have all percussion and flag equipment before we leave. Be sure you have your instrument before we leave. *It is each individual member's responsibility to load and unload his or her instrument, equipment, and case. Do not expect anyone else to do your job for you. This includes when we leave, at the destination, and when we return.* We will load beginning with seniors and ending with freshmen. Place your equipment on the equipment bus when you arrive. Keep small instruments (flutes, clarinets, saxes, trumpets) with you. *Do not put anything on the bus before you are instructed to do so.*

Give the chaperones and bus drivers your utmost respect. If you have a problem, see me!! Do not handle it yourself, this only causes more problems. We will have a discipline log to document specific problems that occur during the trip.

Remain seated on the bus at all times. Keep your voice down. Requests for quiet (railroad crossing, congested areas) by the bus driver or chaperones must be obeyed. Only radios with headphones will be permitted on the bus. You are responsible for your own property. *Do not bring anything on the bus that is too valuable for you to lose.* We will travel in bib pants and THIS YEAR'S BAND T-SHIRT. It is recommended that the members not carry purses and/or large sums of money.

Be sure to be on the bus at the assigned time. In many cases, time is short and we must hurry to maintain our schedule. Roll call and complete accounting of passengers must occur each time that any loading or unloading occurs.

Appropriate behavior is vital. Observe the following guidelines:

- Conversation should be in normal tones (inside voices) – no yelling or screaming.
- Absolutely, never throw anything from the bus.
- Put trash in the trashcan.
- Keep hands, arms, and heads inside the bus.
- Do not attempt to communicate in any way, visually or audibly, with strangers outside the bus.
- There is to be no use of profanity, cruel or questionable jokes, or discourtesy.
- Cheering after the game should be in good taste. Cheering must stop at the request of the driver or chaperones.

GAME

We will unload the equipment bus when we arrive at the stadium. Remain on the bus until you are called to unload.

We must line-up quickly and enter the stadium. We will march-in with instruments in cases (right hand). Large instruments may enter without cases. Keep marking time until the entire band is in the stands and remain at attention. We will take instruments out of the cases when we are in the stands. We will warm-up together once we are in the stands.

You are present at a football game to do a job. Your job is to contribute to the atmosphere and spirit of the Spalding High crowd by performing music, cheering with the cheerleaders, and showing class in order to add to the pride that our crowd has at Spalding High. Remain in *your section* at all times during the game. Non-band personnel are not allowed in the band's area at any time.

Absolutely no food, gum, or soda is to be consumed in the band area. We will provide water in the band block. Please see the director if EMERGENCY restroom trips are needed.

No extra playing is permitted in the stands. When the band plays, we all play. Woodwinds are to be seated when we play and brass members are to stand. Guard dancing and cheers are to be organized. Pay attention and be ready to play on short notice. The rest of the people in attendance can cheer, but only the band can play the fight song.

We will leave to warm-up for half time with 6 minutes left in the second quarter. We must warm up quickly and move to our places on the sidelines. When the buzzer goes off, you must get to your spot on the field quickly and fall in at attention. After the performance, move straight off the field, kneel quietly and watch the other band. Give them your utmost respect and applaud appropriately. When they have finished performing, line up and we will march back to the stands. We will march to their cadence or clicks until we are away from them and our cadence will begin. (Keep marking time until the entire band is in the stands.)

You will be dismissed for third quarter break. This is your time to get a snack and use the restroom. If you owe me time, you must stay until I dismiss you. *EVERYONE must be back in their seat with 2 minutes left on the third quarter clock.* If we have problems with this, your third quarter break will be shortened or taken away.

We will circle around to be dismissed. Stay quiet to listen for instructions. Students with small instruments will be dismissed back to their buses and students with large instruments will remain in line and place their instruments on the equipment bus in an orderly fashion before loading their bus.

The following procedure must be followed if you will not be returning to SHS on the bus:
A permission slip not to return on the bus must be filed with the director PRIOR to the departure of the trip. Your parent must pick you up from the bus. The director must see you leave with your parent. You are still responsible for your equipment. Make sure it is taken care of back at the bandroom.

BUS

All bus rules apply on the trip home. No loud talking or screaming will be allowed! Keep your celebrations in control.

When we arrive at the bandroom, all students will help unload the equipment. You are responsible for making sure all of your equipment is back in its correct spot before you leave. Be sure your parents know when we are returning so that you can be picked up promptly.

MARCHING BAND UNIFORM CARE

We recommend Bunn's Cleaners to clean your marching uniform. Each cleaning will cost \$4.50. Never attempt to launder any uniform item. Remove the snap-in collar and chord before taking the uniform to the cleaners.

Store your uniform on the hanger in the bag provided for your use. During warm weather, uniforms should be aired and dried on their hangers after each wearing. If uniform gets wet, hang parts separately in a well-ventilated area. Have them dry cleaned quickly.

CONCERT AND SYMPHONIC BANDS

Mr. Lukat will determine which students will participate in concert and symphonic bands based on director recommendation, audition, and past behavior record.

Ladies' uniforms will be *solid black* dress, skirt, or pants. The top must have sleeves (long or short) and must be modest in the front and back (nothing low cut). The bottom may be a dress, skirt or pants. If you are wearing a dress or skirt it is preferred for it to be ankle length or longer. The skirt or dress must come PAST the knees when SEATED. No clothing should be excessively tight or form fitting. If you are wearing a knee length skirt or open-toe shoes, BLACK hose must be worn. Wear solid black MODEST style shoes. Hair and jewelry will be the same as marching. We will preview and approve all outfits at the pre-festival concert.

The gentlemen will wear solid black dress pants, solid black socks and dress shoes, and a solid white, long-sleeve, button-down dress shirt. We will provide solid black ties to be worn during performances.

Students playing school-owned instruments will be expected to pay a \$20 rental fee. This fee will cover cleaning and flushing to prepare the instrument for future use. Each student will agree to pay for any damages caused to the school instrument during use.

All students are expected to attend **every** rehearsal scheduled. These include Christmas concert rehearsals, pre-festival concert rehearsals, concert festival rehearsals and sectionals, and spring concert rehearsals.

All students are expected to attend **every** performance scheduled. The performances include the Christmas concert, pre-festival concert, spring concert, and any function in which the band performs.

CONCERTS

Band members will be informed of warm-up times and places before the concert. The fifteen-minutes-early rule is especially important to get out your instrument and be at the warm-up location on time.

Occasionally other groups perform on our concerts with us. When you are listening to another group, it is essential that you conduct yourselves as ladies and gentlemen and use proper concert etiquette:

- No conversation is allowed while a group is performing.
- Applaud at the appropriate times.
- No moving around is allowed during the concert.

It is part of your job to help educate our audiences in proper concert etiquette by setting the example.

JAZZ BAND

The Jazz Band is the second most visible group in the band program. The Jazz band will learn the musical styles of the 30's to the present popular music within the setting of a traditional Big band. This group rehearses on Wednesdays from 4:00 – 5:30 starting near the end of marching season. There will be an audition process for membership in this group. There will be 3 Alto Saxes, 3 Tenor Saxes, 1 Bari Sax, 4-6 Trombones, 5-8 Trumpets, Piano, Bass Guitar, and 2 Drummers accepted. Since this band does play many "Gigs" in the community, members must be willing to commit the proper amount of time to the band. A member can miss only two unexcused rehearsal before being removed from the group. Any missed performance will result in dismissal from the group. The uniform for Jazz Band will be the Jazz Band Polo Shirt, Black Pants, and black shoes/ socks.

HONOR BAND PARTICIPATION

Students have the option to participate in the following honor bands:

All-State, District Honor Band, January Festival (UGA), & Solo & Ensemble

Students must be nominated by the band director to participate in the above events.

All-State: 1st auditions (\$10 – non refundable) – 12 chromatically adjacent scales (range of instrument with arpeggios), chromatic scale (full range), 1 sight readings, part of etude; 2nd audition – prepared etude(s), 2 sight readings. Percussion will audition on snare, mallets, and timpani – see Mr. Lukat for further details. Students are paying for the OPPORTUNITY to audition. Students must successfully play for Mr. Lukat to be allowed to attend auditions.

District Honor Band: (\$?) Same as first All-State audition

January Festival: (\$150-200) Director nomination. Booster may be able to defer some of the cost.

Solo & Ensemble: (\$5 – solos; \$3 – ensembles – non refundable) Students are paying for the OPPORTUNITY to audition. Students must successfully play for Mr. Lukat to be allowed to attend.

Students are expected to audition for most or all of the above events. This experience will improve each player and the entire band. Students nominated and selected to attend these events will be expected to follow all school rules. Students will be required to miss school at some point during the events and are expected to make up all work missed.

Use check or money order ONLY when turning money in to the band office!!

BEING PREPARED

A worker sometimes complains that his tools are inadequate to perform a job. It is the same for musicians. You need, every time you play:

- a good instrument in good condition
- the correct accessories
- your music in front of you on the stand or your drill sheets on the field
- a pencil

The following list tells you what you need in terms of accessories in order to be prepared.

FLUTES handkerchief (to be carried outside the case), tuning rod
OBOES turkey feather, three good reeds, cork grease, two reed guards
BASSOONS swabs, three good reeds, cork grease, reed guard
CLARINETS three good reeds, swab, good ligature, reed guard, cork grease, high-quality mouthpiece
SAXOPHONES three good reeds, swab, good ligature, reed guard, cork grease, high-quality mouthpiece
BRASS oil, tuning slide grease, mouthpiece brush, cleaning snake, high-quality mouthpiece
PERCUSSION snare sticks, mallets, drum key

The director will inform you when you are ready to step up to a better instrument. Please, for your protection, do not purchase an instrument without consulting the director. He can help you avoid costly mistakes.

INFORMATION YOU NEED

- Be on time.
- Respect your band room and equipment.
- Be respectful to others. We are all in this together.

- Keep doors leading outside closed. In other words, make sure that you close the door if you are the last one in or out.
- Wipe your feet when you enter the building.
- Remove your hat when you come in the building.
- Always have with you: a pencil, your music, and ALL equipment you need for rehearsal.
- Take your instrument and music home every day and practice.
- Playing out of turn is strictly prohibited at all times. When we play, we play as a group. Your home is the proper place for individual playing.
- Be attentive and focused in rehearsal – mouths closed, ears and eyes opened.
- The instrument storage room is for instruments ONLY.
- Items left, lost, misplaced, or stolen will be placed in the LOST AND FOUND box.
- ALL equipment in the band room is off limits except by personal invitation of the director.
- The music library is off limits except by personal invitation of the director.
- All storage rooms are off limits except by the personal invitation of the director.
- No food, drink, or gum is allowed in the band room – ever! Food, drink, or gum is never allowed in any rehearsal or performance situation.
- Do not block doorways with your body or anything else.
- Running, pushing, shoving or any other kindergarten behavior is not allowed in the band room.
- Our rehearsal hall (band room) is one of the finest in the state and the band should be proud of these facilities. The band room, as our work place, deserves respect and attention to its upkeep. Everyone is expected to keep the room in good condition at all times.
- Make sure your name is on your instrument case. Luggage tags are great for this!

PRIVATE LESSONS

Private lessons are encouraged for all students regardless of playing ability. The way to become really proficient on an instrument is to study with a good private teacher. Students interested in participation in All-State Band or obtaining large music scholarships must understand the serious disadvantage they have if they are not studying privately. Students interested in studying privately should consult the director for more information.

COLLEGE SCHOLARSHIPS

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Colleges often offer music scholarships to students, both music majors and non-music majors. Auditions generally are held on college campuses beginning in January. Audition requirements usually include scales, sight-reading, and two prepared etudes in contrasting styles. In addition, colleges examine the applicant's record of achievement: District Band, Solo & Ensemble, All-State Band.

Band members desiring information on scholarships should see the director for information – the sooner the better and certainly no later than the spring prior to their senior year.

LETTERS – JACKETS – AWARDS

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Letters

Letters are given to members after completion of one full year of band. Sleeve stripes for letter jackets are given to members after completing each year after the first year. The following criteria must be met: The member must have attended, or made up for deficiencies (excused after school tardies and absences or lack of preparedness), **90% of all rehearsals, including band camp, in-school rehearsals, and after-school rehearsals; 95% of all performances including in-school and after-school performances. The student must participate in Marching band and 2 semesters of classroom band to letter!**

Jackets

A member, after receiving his or her letter, may purchase a jacket.

Awards

Medals:	Concert Festival Solo & Ensemble Festival District Honor Band All-State Band
Plaques and Certificates:	Senior Awards John Philip Sousa Award Band Spirit Award Most Outstanding – Senior, Junior, Sophomore, Freshman Most Outstanding – Woodwind, Brass, Percussion, Flagline Most Improved
Certificate of Participation:	Marching Band Concert Band Symphonic Band Jazz Band

BOOSTERS

Parents of students are encouraged to actively participate in Band Boosters. This group is our primary means for financially supporting the band and increasing its visibility in the community and maintaining morale. Parents of band members are automatically members of Band Boosters. We meet the second Tuesday of each month.

CHAPERONES

Parents are encouraged to volunteer as chaperones for various band activities. Chaperones travel with the band on all trips. Chaperones are need at all football games, both home and away. Chaperones assist students with their uniforms, reserve stadium seating for the band, accompany the band into the stadium, carry equipment into the stadium, sit near the band during the game, assist in the distribution of refreshments to the band, escort students to the restrooms, assist at halftime, and accompany the band back to the buses after each game.

Chaperones are also needed for other trips. Each bus must have at least two parent chaperones. Chaperones are responsible for helping maintain student discipline. Chaperones stay with the band at all times and offer assistance when needed. The primary responsibility of chaperones on trips is to make sure the students are safe.

Chaperones are responsible to the director and should see that all accidents, illnesses or discipline problems are reported immediately.

We will have sign-ups for chaperones and concession stand volunteers at the parent performance/dessert social on Friday, August 15th.

2003 – 2004 SHS BAND HANDBOOK FORM

Student's Name: _____

I have read and understand the policies of the Spalding High School Band. I agree to support my student in his/her participation in this course according to the policies set forth in this handbook.

(Parent Signature)

(Date)

I have read and understand the policies of the Spalding High School Band. I agree to abide by the policies as set forth in this handbook.

(Student Signature)

(Date)

Blue and Silver Brigade
Personnel Form

(please print)

Date _____

Student's name _____
Last First Middle
(Please circle the name you wish to be called.)

Student number _____

Birth date _____ Grade _____ (2002-2003)

Father's name _____ Occupation _____

Work Phone _____ Place of Employment _____

Mother's name _____ Occupation _____

Work Phone _____ Place of Employment _____

Home Address _____
Street or P.O. Box City ZIP

Home Phone _____ Cell Phone _____

Concert instrument played _____ Serial # _____

Marching instrument played _____ Serial # _____

Please list below any health problems that the band director should be aware of:

SHS Blue & Silver Brigade
Medical Information Form

Student's Full Name: _____

Parent/guardian: (1) _____ (2) _____

Home phone: _____

Work phone: (1) _____ (2) _____ **Mobile:** _____

Emergency contact (not in household) /Relationship: _____

Emergency contact phone: _____

Doctor's name: _____ **Phone:** _____

Insurance Company: _____ **Policy #:** _____

Group #: _____

Allergies	Previous or current medical conditions	Medications & dosage

Other conditions: _____

Parent Signature: _____ **Date:** _____